Cleaning and Maintenance of the Clean Room
Month/Year : Sept 12

Attachment 1

	M	T	W	R	F	M	T	W	R	F	M	T	W	R	F	M	T	W	R	F	M	T	W	R	F
Date	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28					
Daily - AM																									
Clean & Sanitize																									
Refresh Tacky Mat	JC												JC												
H1, H2, H3, H4, H5, Horiz 1, 2A, 2B,2C, Chemo Glove boxes and Antechambers, with 70% sterile IPA																									
Stations 1, 2, 3, 4, & Tables 1, 2, 3, 4, 5, 6, including Carts with 70% sterile IPA																									
Balances, Hotplates, Stir Plates, Weigh Hoods, Computer Stations 1 & 2, Telephone, with 70% sterile IPA																									
Chairs with 70% sterile IPA																									
Sink with Spor-klenz																									
During Day																									
Clean & Sanitize																									
Refresh Tacky Mat																									
H1, H2, H3, H4, H5, Horiz 1, 2A, 2B,2C, Chemo Glove boxes and Antechambers, with 70% sterile IPA																									
Stations 1, 2, 3, 4, & Tables 1, 2, 3, 4, 5, 6, including Carts with 70% sterile IPA																									
Pass thru, with Spor-klenz or 70% sterile IPA																									
Daily - PM																									
Clean & Sanitize																									
H1, H2, H3, H4, H5, Horiz 1, 2A, 2B,2C, Chemo Glove boxes and Antechambers, with Spor-klenz or Sporicidin																									
Stations 1, 2, 3, 4, & Tables 1, 2, 3, 4, 5, 6, including Carts with Spor-klenz or Sporicidin																									
Sink with Spor-klenz or Sporicidin																									
Change Mop head																									
Mop floors with 2% bleach solution 1 week alternating with LpH 1 week (Jan - June), rotating with Vesphene (July) — Dec)																									
Empty Trash																									

Quality Control: _____

Reviewed By: _____

VEC001393

Cleaning and Maintenance of the Clean Room

Month/Year : Sept. 12

Attachment 2

Date	M 3	T 4	W 5	R 6	F 7	M 10	T 11	W 12	R 13	F 14	M 17	T 18	W 19	R 20	F 21	M 24	T 25	W 26	R 27	F 28	M	T	W	R	F
Weekly																									
Clean & Sanitize																									
Waste receptacles with Spor-klenz or Sporicidin					9/7					9/14					9/21					9/28					
Rotate Gown Room with Spork-lenz and LpH(Jan→June), then Spork-lenz and Vesphene(July→Dec)					9/7 BK					9/14 MW				9/20					9/27						
Clean Autoclave "IN"				9/6 BK					9/13 BK				9/19					9/19							
Clean Autoclave "OUT"				9/6 BK					9/13 BK				9/19					9/19							
Monthly																									
Alcohol Table	9/2					Sterile Cup/Eye Drop Shelves						9/25				Sodium Chloride Bottle Shelves					9/20				
Beaker Shelves				9/14		Stopper Shelves						9/25				Vial Shelves									9/4
Cap Shelves				9/17		Syringe Shelves						9/25				**Bi-Weekly**									
Crimp Station				9/14		Under Sink					9/12					Hepa Vacuum *ALL* rooms						9/4		9/6	
Luer to luer/Tamper Evident Cap Shelves					9/21	Drug Shelves 1						9/25										9/11 9/18		9/13 9/20	
Nalgene Shelves				9/17		Drug Shelves 2						9/25				**Monthly** - Clean Walls/Ceilings (OUTSIDE VENDOR)									
Refrigerator Station 2				9/17		Drug Shelves 3									9/21	**Quarterly** - Full Maintenance/Filter Changes (Victory)									
Refrigerator				9/17		Drug Shelves 4									9/21	Change Sterile IPA Bottles					MAY NOV				
Refrigerator/Freezer		9/25				Drug Shelves 5						9/14				Autoclaves					JAN JULY				
2 Small Freezers					9/21	Drug Shelves 6						9/13				Hand Washers					Biannually			Meritech Vendor	
Sink Station			9/26			Miscellaneous Shelves						9/14 EC				PRE-FILTERS on HOODS					JULY				
Auto Crimper/ Hand Crimpers				9/14		Sterile IV Bags, Etc. Shelves								9/20											

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NE 0004394

Cleaning and Maintenance of the Clean Room

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Attachment 3

	M	T	W	R	F	M	T	W	R	F	M	T	W	R	F	M	T	W	R	F	M	T	W	R	F
Date	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28					
Monthly																									
CLEAN & SANITIZE with 70% sterile IPA or Spor-klenz																									
STATION 1																			✓						
STATION 2																			✓						
STATION 3																			✓						
STATION 4																			✓						
COMPUTER STATION 1																✓									
COMPUTER STATION 2																✓									
HOOD 1																		✓							
HOOD 2																		✓							
HOOD 3																		✓							
HOOD 4																		✓							
HOOD 5																									
CHEMO																			✓						
HORIZ 1											✓														
HORIZ 2A											✓														
HORIZ 2B											✓														
HORIZ 2C											✓														

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